

SAINT LOUIS BRASS BAND

Operating Guidelines

for

2020-2021 Concert Season

1. REHEARSALS

The Band does not have its own rehearsal venue. Therefore, the Band and its members will work closely with each venue to provide the appropriate safe environment for both the musicians.

- A. Rehearsals will be held with appropriate distancing for instrumental music. (i.e. 6' per instrument, 9' for trombones)
 - 1. Should this not be possible, rehearsals will be held with reduced instrumentation
- B. Musicians will be asked to not attend if they are experiencing any symptoms associated with COVID-19, including, but not limited to:
 - temperature exceeding 100.4F during the previous 72 hours
 - loss of taste and/or smell
 - problems with breathing
 - body aches and pains
 - has been exposed to anyone who has, or is suspected to have, Covid-19
- C. Temperatures will be taken of each member as they enter the rehearsal space
- D. Hand sanitizer will be provided for members as they enter the rehearsal space
- E. All members are to wear masks except when playing their instruments
 - 1. Masks with openings for mouthpieces will be encouraged
- F. Bell covers for all instruments will be provided
- G. Each member will be asked to bring a towel to catch the moisture from the water keys on their instrument
 - 1. Extra towels will be available for those members who may forget
- H. Adequate breaks will be given during rehearsals for HVAC systems to filter and replace the air in the room (c. 30 minutes on, 30 minutes off)
- I. As the Band will be renting any rehearsal spaces, members will work with the staff of the facility to appropriately clean and disinfect chairs, music stands, and other equipment as per the rental agreement
- J. Attendance will be kept in order to provide accurate contact tracing when/if necessary
- K. Contact with facility personnel will be kept to a minimum
 - 1. Contact information will be kept for this personnel as well for contact tracing purposes
- L. All venue equipment (i.e. chairs, microphone stands, etc.) will be disinfected by Band personnel before departure at the end of each rehearsal as contracted with the venue
- M. Adequate breaks will be given during rehearsals for HVAC systems to filter and replace the air in the room (c. 30 minutes playing, 30 minutes not playing and out of the room).

2. PERFORMERS, AUDIENCE, and PERFORMANCE PRACTICE

- All musicians will wear masks except when performing
- Towels will be utilized to catch moisture from instrument water keys.
- Each musician will provide their own music, music stands, and all other equipment.
- Maximum performer limits as set forth by the venue will be adhered to.
—The Saint Louis Brass Band has 34 performing members

LIVE AUDIENCE SCREENING

- Volunteers will be present to conduct a health screening and temperature scan of every audience member.
- Production staff/volunteers will be provided two no-touch thermometers for this purpose.
 - o Production staff/volunteers will be required to collect contact information for the purposes of contact tracing such as name, phone number and seating assignment.
 - The venue's or the STLBB's online ticketing platform will be utilized to acquire contact information ahead of audience arrival.
 - A checklist of possible health issues will be provided each audience member. Any member experiencing any known Covid-19 issues will not be allowed to attend.
 - Any audience members who did not purchase their own ticket will be asked to provide contact information of their own.
- Should the venue's Staff contract the virus and are unable to staff the venue, the production must halt and cannot resume until adequate staffing is in place.

LIVE AUDIENCE

- Current Health Department Guidelines for the venue location will be followed such as the following:
 - o All audience members, regardless of age, must submit to a health screening (temperature check) prior to entry.
 - o Audience members must maintain social distancing of at least 6 feet when possible.
 - o Audience members will be encouraged to wear masks at all times.
 - o Where possible the venue ticketing system will automatically account for social distancing by allowing patrons to pick their own seats.

- All odd numbered rows will be made off limits for seating to allow for social distancing
- For every seat or group of seats sold, there will be three seats left empty on either side to allow for social distancing
- Audience members of the same household may sit together. There is no limit on how many people from one household that may sit together.
- Only two people from separate household may sit together
- Current St. Louis County requirements allow an audience of only 50 people (as of November 5, 2020). STLBB and FCCT will continue to stay apprised of current restriction and make adjustments as the concert date approaches. City of St. Louis guidelines will be followed for concerts within that jurisdiction.
- Current City of St. Louis requirements will be adhered to for performances with that jurisdiction
- If possible, an online ticketing system will be used to assign arrival times to help limit the potential of audience members backing up in a line.
- Audience members will not be allowed to congregate inside the facility at any time. They must enter the building and then directly make their way to their assigned seat.
- There is no general admission allowed during the restrictions caused by COVID-19.
- Audience members MUST remain in their assigned seats at all times.
- Audience members will be dismissed by ushers, starting in the back of the house and working towards the stage. This will reduce congestion inside the facility as patrons exit the building
- There will be no intermission.
- All audience members, regardless of age, must submit to a health screening (temperature check) prior to entry.
- Individual patrons may use the restroom as needed to avoid any crowding in the bathrooms.
- Absolutely NO audience members will be allowed backstage
- Audience members are not allowed to wait for performers inside the auditorium or facility. If waiting for someone, they must do so outside the building, socially distanced from other patrons.

BOX OFFICE (if used)

- Where possible, only online ticketing platforms will be utilized for the purpose of selling tickets. There will be no same day selling of tickets or will call.
 - Use of a guest list will eliminate any need to tear tickets.

- All box office staff/volunteers and ushers should maintain 6 feet of social distancing whenever possible.
- All ushers and box office staff/volunteers must wear a mask while inside the facility and it is highly encouraged that they wear disposable gloves.
- Paper programs may be available. However, they will not be handled by STLBB personnel. Programs will be available online at stlbb.org.

BACKSTAGE

- Capacity limitations, where designated by the venue, will be adhered to by the Saint Louis Brass Band. This limit of persons allows for adequate social distancing as performers and technical staff move around each other.
 - The Saint Louis Brass Band utilizes 34 performing members.
 - This includes the stage, backstage, scene shop, green rooms and dressing rooms.
 - Only persons performing on stage may be able to remove their masks for their performance. Following their return to the backstage area, they must put their mask back on.
 - All technical staff/volunteers backstage must wear a properly fitting cloth face mask that covers both the nose and mouth the entire time they are inside the facility.
 - Performers and support staff should follow a set route into, inside, and exiting the facility to avoid close contact with others.
 - Hand sanitizer will be provided for all members to use at any time.
 - Masks are to worn at all times backstage by all members.